

16 October 1961

MEMORANDUM FOR: Assistant to DT/I (Admin)

SUBJECT: Efficiencies in OBI Staffing

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1. OBI has assumed the responsibility for former State annual production of some 40% of NIS with substantial economies in funds and manpower, and is accepting related additional workload without increase (except for the small graphics support unit being taken over from State) in the previous OBI coordination and processing staff.

2. The staffing of the new Research Division in OBI and NIS personnel in Commerce, Labor, and HEW totals 130, which is a reduction from State's complement of more than 100 personnel and results in annual savings in excess of [REDACTED] 25X1A1a

3. The coordinating and processing divisions of OBI are absorbing without increase in staff the considerable additional workload resulting from the reallocation of State production. NIS contributions by Agriculture and Interior which formerly channeled through State are now directly reviewed and coordinated by OBI, including considerable integration of Defense contributions. For those contributions now contracted to Labor, HEW, and Commerce, OBI not only is required to assure the substantive and intelligence adequacy of this material but is devoting a large amount of staff effort to providing a wide spectrum of detailed guidance to departmental components and personnel without experience in production of this nature. Manpower reductions and diversions from NIS in the Defense agencies are requiring additional scope and depth of OBI review and coordination, and OBI coordination and processing staffs are required to provide increased leadership in programming of selective maintenance and the implementation of stopgap NIS and other emergency measures recently adopted by the NIS Committee to obtain optimum NIS coverage with the available level of effort.

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[REDACTED]  
Assistant Director  
Basic Intelligence

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